



Appl. No. _____

University
Area _____

Proposed
Course _____

TELANGANA STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of T.S.)

Opp. Mahavir Hospital, Mahavir Marg, Masab Tank, Hyderabad - 500 028.

Ph: (O) 040-23331117, 23300437

email: tschencd@gmail.com, website: www.tsche.ac.in

**APPLICATION FOR STARTING OF NEW UN-AIDED
P.G. COURSES IN THE EXISTING AFFILIATED PRIVATE
UNAIDED VISUAL ARTS & DESIGN DEGREE COLLEGES FOR
THE ACADEMIC YEAR 2019-20**

(Affiliated to JNA & FAU, Hyd.)

Name & Address of the College

Opp: Mahavir Hospital, Masab Tank, Hyderabad - 500 028

☎: 040-23300437, Fax: 040-23311470

website: www.tsche.ac.in email: secretarytsche@gmail.com

CHECK LIST

Enclose clear and visible copies of the documents to the Application Form in proof of the information furnished in Application Form as per the details and in the same order as given in the check list below:

(Write Page No. at the right top corner of each copy of the document enclosed to the application).

Sl. No.	Particulars of Enclosures	Page No.
1.	Copy of NEFT/ RTGS voucher of Rs.51,000/- (Rupees Fifty One Thousand only) towards Cost of Application, Registration, Processing & Inspection fee	
2.	Permission Proceedings for starting the UG College & subsequent UG Courses along with latest affiliation orders for the existing UG Courses	
3.	Certificate of Registration of sponsoring Society along with constitution and by-laws.	
4.	Registered ownership document in respect of land.	
5.	Sketch plan of the land drawn by licensed surveyor and certified by the concerned MRO.	
6.	Registered Ownership / Lease Deed of the college building.	
7.	(a). Building plan drawn to scale and drawn by a licensed architect and certified by the Principal, College of Architecture / Fine Arts (JNA & FAU), Hyd. (b). Building plan along with permission letter approved by the authorities of Municipality / Corporation / Gram Panchayat for construction of the college building.	
8.	FDRs taken towards Corpus Fund / Financial Resources for the proposed Course(s)	
9.	Photographs of the college building certified by the Principal, College of Architecture / Fine Arts (JNA& FAU), Hyderabad	
10.	Sanitary Certificate in respect of the college building	
11.	Fire Safety Certificate from Fire Services Department (nearest Fire Station).	
12.	Documentary evidence for Parking Area & Play Ground facilities	
13.	Rural Area certificate in respect of the area where the college is located, issued by the MRO / Tahasildar.	

APPLICATION FORM

(To be submitted in Two sets along with Enclosures)

IMPORTANT NOTE:

- Please go through the Rules Booklet thoroughly before filling up the Application Form
- Do not leave any column unfilled. Write 'Not Applicable' wherever necessary.
- If space provided against any item is insufficient, please attach a separate sheet with all details and indicate reference of such enclosure against relevant item.

I. DETAILS OF FEE REMITTED				
Fee Details	Amount	Ref. No.	Date	Name of the Issuing Bank
Towards Regn./ Processing / Inspection Fee				

II. INFORMATION ABOUT THE COLLEGE			
1.	Name of the College	:	
2.	Year of Establishment	:	
3.	Address Dr. No: Village / Street Mandal District	:	
4.	Telephone No's (With STD Code)	:	
5.	Area of the College	:	Urban / Rural / Tribal
6.	Status of the College	:	Co-Education / Women's
7.	Status of Autonomy	:	UG Courses / PG Courses / Both / Nil

III. INFORMATION ABOUT THE MANAGING SOCIETY			
1.	Name of the Society	:	
2.	Address of the Society	:	
3.	Telephone Nos (With STD Code)	:	
4.	Registration No. & year of Registration of the Society	:	
5.	Brief history of Society alongwith Constitution / Bye-Laws (Enclose Copy of Bye-Laws)	:	
6	Name of the Secretary of the Society	:	
7	The details of the Educational Institutions, if any, managed by the Society with the years of establishment Eg: Degree, PG & Professional Colleges, etc.		

IV. DETAILS OF THE PROPOSED PG COURSE(S)

1	Name of the Proposed Course	:	
2	Whether the proposed PG Course is offered at UG level	:	
3	If yes, year of starting the concerned UG Course	:	

VIII. DETAILS OF OWN LAND

Sl. No.	Particulars	For UG College / Courses	
		As mentioned in Regd. Document	As mentioned in Sketch plan
1.	Extent of the land in Acres		
2.	Village / Mandal		
3.	District		
4.	Survey No.		
5.	Registered in the Name of (Society / Individual)		
6.	Distance of land from the proposed college building (in Kms.)		

IX. DETAILS OF BUILDING ACCOMMODATION

1.	Status of the proposed college building (✓ whichever is applicable)	:	Owned / Leased
2.	Registered in the name of	:	
3.	Details of the Building as per the Regd. Ownership Deed and Building Plan		
			Regd. Ownership Deed
	Survey No.	:	
	Door No.	:	
	Village / Locality	:	
	Mandal	:	
	District	:	
	Type of Roof	:	
	Total Carpet Area	:	
4.	Building Plan drawn to scale by Licensed Architect and permission for construction of the Building is approved by the authorities of (✓ whichever is applicable)	:	Municipal Corporation / Municipality / Gram Panchayat
5.	Working Plan is attested by	:	
6.	Whether there are any institutions existing in the same premises in which the proposed PG Course is to be located?	:	Yes / No
7.	If yes, whether a no objection certificate from the competent authority to shift the existing institution to some other place is enclosed?	:	Yes / No
8.	Whether the building is ready in all respects for starting the proposed PG Courses	:	Yes / No
9.	Whether Photographs of the Building are attested	:	Yes / No

XI. DETAILS OF BUILDING ACCOMMODATION PROVIDED FOR THE EXISTING & PROPOSED COURSES

Sl. No	Building No. (Distance from the main building)	Address	Own / Leased	Regd. In the name of	Courses	No. of Class Rooms	Carpet Area (in Sft.)	No. of Labs / Specialized Labs	Carpet Area (in Sft.)	Common Facilities	Carpet Area (in Sft.)
1	2	3	4	5	6	7	8	9	10	11	12
										Principal / Director's Room	
										Faculty Rooms	
										Office	
										Library	
										Games Room	
					Proposed					Ladies Waiting Room	
										Toilets	

Note : Room Nos and Total Carpet Area mentioned above shall be reflected in the approved Building plans.

XII. DETAILS OF CORPUS FUND

FOR THE EXISTING UG COLLEGE

Sl. No	Installment	Amount	Period (From-To)	FDR No.	Date	Name, Code No.& Address of the issuing Bank	Date of maturity	Date of Renewal
1.	FIRST							
2.	Second							
3.	Third							

FOR THE PROPOSED PG COURSE(S)

Sl. No	Course	Amount	Period (From-To)	FDR /Bank Guarantee No.	Date	Name, Code No.& Address of the issuing Bank	Date of maturity	Date of Renewal
1.								
2.								
3.								
4.								
5.								

XIII. PLAY GROUND FACILITIES

1.	Extent of Playground facility Provided		
	➤ If Provided in Same Premises (in sft.)	:	
	➤ If Provided within 5kms distance from the college (in sft.)	:	
2.	Place where such facility is provided	:	
3.	Designation of the competent authority with whom alternative arrangements are made	:	
4.	Whether transportation facilities are provided to take the students to the playground	:	YES / NO

XIV. PARKING AREA

1.	Extent of Parking area Provided (Minimum 20% of total built-up area)		
	➤ If Provided in Same Premises (in sft.)	:	
	➤ If Provided within 100mts. from the college (in sft.)	:	

XV. FIRE SAFETY

1.	Name of the Fire Safety Certificate Issuing Authority	:	
2.	Designation	:	
3.	Address	:	

XVI. SANITARY CERTIFICATE

1.	Name of the Sanitary Certificate Issuing Authority	:	
2.	Designation	:	
3.	Address	:	

DECLARATION - I

I _____ of _____
_____ Society / College hereby declare that
the details given above are true and correct to the best of my knowledge and I will not advertise /
canvas about the proposed PG course before obtaining permission from the TSCHE and affiliation
from concerned University.

I also understand that in case the particulars furnished in the proposal are found incorrect
at any stage, the permission given is liable to be withdrawn without giving any reasons thereof.

I also understand that I will not have any claim for grant-in-aid either now or in future
from the Government.

**Signature of
Secretary / Correspondent
of the Society**